

North Carolina



Board of Examiners For Engineers & Surveyors **STUDENT**

Application for Certification as an Engineering Intern

For This Space

A Recent Picture
Of durable quality

HEAD AND SHOULDERS ONLY
(To fit inside this space)

For Identification Purposes

Staple picture
inside this box

Application Number _____		Certificate Number _____	
Date Received _____		Date Issued _____	
		Certified By: <input type="checkbox"/> Transcripts <input type="checkbox"/> College Listing	
		Date _____ Mailed _____	
Examination	Re-Examination	Re-Examination	Re-Examination
Date	Date	Date	Date
Number	Number	Number	Number
Hours	Hours	Hours	Hours
Grade	Grade	Grade	Grade
Place	Place	Place	Place
Exam Fee \$ _____ Rec'd	Exam Fee \$ _____ Rec'd	Exam Fee \$ _____ Rec'd	Exam Fee \$ _____ Rec'd
--- Above the line for Board use only ---			

ELIGIBILITY

This Student Application may be used by graduates or scheduled graduates of an ABET-accredited engineering curriculum or engineering program ONLY as follows:

1. Students scheduled for graduation, or who have attained senior status and are within two (2) semesters of graduation.
2. Graduates of an ABET – accredited engineering curriculum who are within two (2) years after graduation.

All other applicants & Technology applicants must file the standard Professional Engineer Application form which may be obtained online.

APPLICATION MUST BE TYPED or the application will not be accepted.

A. Personal Data

Full Name _____
Last Name
First
Middle
Maiden (if applicable)

Date of Birth ___/___/___ SS No. ___-___-___ Permanent Email (Do not use school email) _____

Permanent Address (Parents) _____ City _____ St _____ Zip _____ Parents Ph () _____-_____ Birthplace _____ Age _____	Current Address _____ Apt. # _____ City _____ St _____ Zip _____ Home Ph () _____-_____ Cell Ph () _____-_____
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Have you applied for EI Certification previously? Yes No Date _____ State _____

I hereby apply for Certification as an Engineering Intern in North Carolina. I have read and do subscribe to the RULES of PROFESSIONAL CONDUCT and believe that a violation of any of these principles is just cause for revocation of Certification.

Signature of Applicant _____

B. Required Evidence of Education (See information below)

	<u>Name of Institution</u>	<u>Dates of Attendance</u>		<u>Graduation Date</u>	<u>Curriculum</u> (Do not abbreviate)	<u>Degree Type</u> (BS, MS, PhD)
		From Mo/Yr	To Mo/Yr			
Engineering Education ABET Accredited Only NO Technology Degrees						

C. REQUIRED REFERENCES – Three Engineers or faculty members thoroughly familiar with your engineering work, character, and reputation must endorse application by signature below.

Name	Address	Signatures

D. AFFIDAVIT – To be attested before a Notary Public or other officer authorized to administer oaths.

STATE OF _____ County of _____

On the ____ day of _____, _____, before the undersigned, a notary public, in and for the County and State above, came, _____ a resident of _____ County and State of _____,
(Print Applicant Name)

known to me as the person herein described, whose photograph appears on this Application for EI Certification, and subscribing hereto, as having signed the Form of Application attached hereto, and on oath deposes and says that the statements made herein are true.

Signature of Applicant _____

Subscribed and sworn to before me, this the _____ day of _____, _____

(SEAL or STAMP)

Signature of Notary Public _____

My Commission Expires: _____

INSTRUCTIONS

A check or money order for exam fee (see Fee Schedule) must accompany this application. A returned check will incur a \$25.00 processing charge.

For those applicants who have graduated, requesting an OFFICIAL TRANSCRIPT be sent to the Board office from your college – showing degree and date awarded – will expedite the certification process when you pass the exam.

Re-examination requests from former students must include the exam fee (see Fee Schedule).

All applications must be received in the Board office no later than:
January 2 – for the April Examination
August 1 – for the October Examination

Applications should be mailed to:

**North Carolina Board of Examiners
 For Engineers and Surveyors
 4601 Six Forks Road, Suite 310
 Raleigh, NC 27609 (919) 791-2000**

RULES OF PROFESSIONAL CONDUCT

(21 NCAC 56.0701)

TO BE RETAINED BY APPLICANT

- A. In order to safeguard the life, health, property and welfare of the public and to establish and maintain a high standard of integrity, skills, and practice in the professions of engineering and land surveying, the following rules of professional conduct are promulgated in accordance with G.S. 89C-20 and shall be binding upon every person holding a certificate of licensure as a Professional Engineer or Land Surveyor (licensee), and on all partnerships or corporations or other legal entities authorized to offer or perform engineering or land surveying services in this state.
- All persons licensed under the provisions of Chapter 89C of the General Statutes are charged with having knowledge of the existence of the rules of professional conduct, and shall be deemed to be familiar with their several provisions and to understand them.
- B. The Professional Engineer and Professional Land Surveyor shall conduct the practice in order to protect the public health, safety and welfare.
- The licensee shall at all times recognize the primary obligation to protect the public in the performance of the professional duties. If the licensee's engineering or land surveying judgment is overruled under circumstances where the safety, health and welfare of the public are endangered, the licensee shall inform the employer, the contractor and the appropriate regulatory agency of the possible consequences of the situation.
- C. The Professional Engineer and Professional Land Surveyor shall perform services only in areas of the licensee's competence and:
- (1) Shall undertake to perform engineering and land surveying assignments only when qualified by education or experience in the specific technical field of professional engineering or land surveying involved.
 - (2) May accept an assignment requiring education or experience outside of the licensee's own field of competence, but only to the extent that the services are restricted to those phases of the project in which the licensee is qualified. All other phases of such project shall be performed by qualified associates, consultants, or employees.
 - (3) Shall not affix the signature or seal to any engineering or land surveying plan or document dealing with subject matter for which the licensee lacks competence by virtue of education or experience, nor to any such plan or document not prepared under the licensee's direct supervisory control. Direct supervisory control (responsible charge) requires a licensee or employee to carry out all client contacts, provide internal and external financial control, oversee employee training, and exercise control and supervision over all job requirements to include research, planning, design, field supervision and work product review. A licensee shall not contract with a non-licensed individual to provide these professional services. Research, such as title searches and soil testing, may be contracted to a non-licensed individual, provided that individual is qualified or licensed to provide such service and provided the licensee reviews the work. The Professional Engineer and Professional Land Surveyor may affix the seal and signature to drawings and documents depicting the work of two or more professionals provided it is designated by a note under the seal the specific subject matter for which each is responsible.
- D. The Professional Engineer and Professional Land Surveyor shall issue public statements only in an objective and truthful manner and:
- (1) Shall be objective and truthful in all professional reports, statements or testimony. The licensee shall include all relevant and pertinent information in such reports, statements or testimony.
 - (2) When serving as an expert or technical witness before any court, commission, or other tribunal, shall express an opinion only when it is founded upon adequate knowledge of the facts in issue, upon a background of technical competence in the subject matter, and upon honest conviction of the accuracy and propriety of the licensee's testimony.
 - (3) Shall issue no statements, criticisms, or arguments on engineering or land surveying matters connected with public policy which are inspired or paid for by an interested party, or parties, unless the licensee has prefaced the comment by explicitly identifying the licensee's name, by disclosing the identities of the party or parties on whose behalf the licensee is speaking, and by revealing the existence of any pecuniary interest the licensee may have in the instant matters.
 - (4) Shall not attempt to injure, maliciously or falsely, directly or indirectly, the professional reputation, prospects, practice or employment of another engineer or land surveyor, nor indiscriminately criticize another engineer or land surveyor's work in public. If the licensee believes that another engineer or land surveyor is guilty of misconduct or illegal practice, such information shall be presented to the North Carolina Board of Examiners.
- E. The Professional Engineer and Professional Land Surveyor shall avoid conflicts of interest and:
- (1) Shall promptly inform the employer or client of any business association, interests, or circumstances which could influence judgment or the quality of services.

- (2) Shall not accept compensation, financial or otherwise, from more than one party for services on the same project, or for services pertaining to the same project, unless the circumstances are fully disclosed to, and agreed to, by all interested parties.
 - (3) Shall not solicit or accept financial or other valuable considerations from material or equipment suppliers for specifying their products.
 - (4) Shall not solicit or accept gratuities, directly or indirectly, from contractors, their agents, or other parties dealing with the client or employer in connection with work for which the licensee is responsible.
 - (5) When in public service as a member, advisor, or employee of a governmental body or department, shall not participate in considerations or actions with respect to services provided by the licensee or the licensee's organization in private engineering and land surveying practices.
 - (6) Shall not solicit or accept an engineering or land surveying contract from a governmental body on which a principal or officer of the licensee's organization serves as a member.
 - (7) Shall not attempt to supplant another engineer or land surveyor in a particular employment after becoming aware that the other has been selected for the employment.
- F. The Professional Engineer and Professional Land Surveyor shall solicit or accept work only on the basis of qualifications and:
- (1) Shall not offer to pay, either directly or indirectly, any commission, political contribution, gift, or other consideration in order to secure work, exclusive of securing salaried positions through employment agencies.
 - (2) Shall compete for employment on the basis of professional qualification and competence to perform the work. The licensee shall not solicit or submit proposals for professional services containing a false, fraudulent, misleading, deceptive or unfair statement or claim regarding the cost, quality or extent of services to be rendered.
 - (3) Shall, with regard to fee bidding on public projects, comply with the provisions of G.S. 143-64.31, and shall not knowingly cooperate in a violation of any provision of G.S. 143-64.31.
 - (4) Shall not falsify or permit misrepresentation of academic or professional qualifications. The licensee shall not misrepresent degree of responsibility in or for the subject matter of prior assignments. Brochures or other presentations incident to the solicitation of employment shall not misrepresent pertinent facts concerning employers, employees, associates, joint ventures, or past accomplishments with the intent and purpose of enhancing qualifications and work.
- G. The Professional Engineer and Professional Land Surveyor shall perform services in an ethical and lawful manner and:
- (1) Shall not knowingly associate with or permit the use of the licensee's name or firm name in a business venture by any person or firm which the licensee knows, or has reason to believe, is engaging in business or professional practices of a fraudulent or dishonest nature.
 - (2) If the licensee has knowledge or reason to believe that another person or firm may be in violation of any of these provisions or of the North Carolina Engineering and Land Surveying Act, shall present such information to the Board in writing and shall cooperate with the Board in furnishing such further information or assistance as may be required by the Board. The licensee shall timely respond to all inquiries and correspondence from the Board and shall timely claim correspondence from the U. S. Postal Service, or other delivery service, sent to the licensee from the Board.
- H. A Professional Engineer or Professional Land Surveyor whose professional registration is revoked or suspended by another jurisdiction shall be subject to discipline by the Board if the registrant's action violates Chapter 89C of the North Carolina General Statutes or these rules.

RULES OF CONDUCT OF ADVERTISING

(21 NCAC 56.0702)

- A. The Professional Engineer or Professional Land Surveyor shall not make exaggerated, misleading, deceptive or false statements or claims about professional qualifications, experience or performance in brochures, correspondence, listings, or other public communications.
- B. The prohibitions listed in (a) of this Rule include, but are not limited to, the use of statements containing a material misrepresentation of fact or omitting a material fact necessary to keep the statement from being misleading; statements intended or likely to create an unjustified expectation; and statements containing a prediction of future success.
- C. Consistent with the foregoing, the Professional Engineer or Professional Land Surveyor may advertise for recruitment of personnel.
- D. Consistent with the foregoing, the Professional Engineer or Professional Land Surveyor may prepare articles for the lay or technical press. Such articles shall not imply credit to the author for work performed by others.